

Notice of Meeting

Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee

**Date & time**

Wednesday, 25
September 2019 at
12.15 pm

Place

County Hall,
Aylesbury,
Buckinghamshire,
HP20 1UA

Contact

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ben Cullimore on 020 8213 2782.

Members of the Committee:

Denise Turner-Stewart (Cabinet Member for Community Safety, Fire and Resilience, Surrey County Council) (Co-Chairman) and Noel Brown (Cabinet Member for Community Engagement and Public Health, Buckinghamshire County Council) (Co-Chairman)

Advisory Members:

David Harmer (Surrey County Council) and Jean Teesdale (Buckinghamshire County Council)

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETING: 28 MARCH 2019

(Pages 5
- 10)

To agree the minutes of the previous meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial

4 PROCEDURAL ITEMS

a Members' Questions

The deadline for Members' questions is 12pm four working days before the meeting (19 September 2019).

b Public Questions

The deadline for public questions is seven days before the meeting (18 September 2019).

c Petitions

The deadline for petitions was 14 days before the meeting and none have been received.

5 FORWARD WORK PROGRAMME

(Pages
11 - 12)

The Committee is asked to review and agree its Forward Work Programme.

6 ACTIONS AND RECOMMENDATIONS TRACKER (Pages 13 - 14)

The tracker allows Joint Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Joint Committee meeting. Once an action has been completed and reported to the Joint Committee, it will be removed from the tracker.

7 PERFORMANCE AND JOINT SERVICE BUDGET (Pages 15 - 66)

The Joint Committee is asked to note the performance of the service for the financial year from April 2018 to March 2019, and quarter one of the current financial year from April 2019 to June 2019. The information provided covers performance against the seven high level indicators agreed by this Joint Committee and in relation to the service budget.

8 TRADING STANDARDS TOBACCO WORK (Pages 67 - 74)

The Children and Young Person's (Protection from Tobacco) Act 1991 requires local authorities to consider, at least once in every period of 12 months, the extent to which it is appropriate to carry out enforcement action to ensure that the provisions of the Children and Young Persons 1933 Act are effected.

9 EMERGING ISSUES FOR TRADING STANDARDS (Pages 75 - 78)

It is recommended that the Joint Committee endorses the approaches regarding the selling of knives to under 18s and the enforcement of road weight restrictions, as laid out in the reports.

10 DATE OF THE NEXT MEETING

The next meeting of the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee will be held on 28 March 2020.

**Joanna Killian
Chief Executive**

Published: Tuesday, 17 September 2019

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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